

College Chaplain & Director of Campus Ministries

The Division of Student Engagement and Success of Barton College in Wilson, NC is seeking a full-time Chaplain responsible for the delivery of pastoral care to Barton College students, faculty, staff and administration. Review of applicants will begin immediately and continue until the position is filled.

The successful candidate will assist in integrating the Christian Church (Disciples of Christ) values in all initiatives and provide opportunities for reflection, worship, faith formation, and interfaith dialogue for all constituencies in keeping with the College's spirit of hospitality and inclusion to diverse traditions and worldviews. The Chaplain's primary role is to plan, develop, and implement a vibrant religious-life program that enhances the spiritual and ethical development of faculty, staff and students; serve in a formal capacity at College traditional events, religious ceremonies/services, and celebrations; and contribute to the College's efforts related to social justice and service engagement. The Chaplain may teach as needed in the department of Religion and Philosophy as a non-tenured faculty member up to 3 credits per semester. This position reports to the Vice President for Student Engagement and Success, with reporting responsibilities to the President for service at formal College traditional events. The Chaplain partners with all areas on campus, including Student Engagement and Success, Enrollment Management and Admissions, Academic Affairs, First Year Seminar, and Marketing and Communications.

Essential Functions

General:

- Serve as a senior member of the Student Engagement and Success team
- Deliver pastoral care to Barton College students, faculty, staff and administration
- Plan, develop, and implement a vibrant religious-life program that enhances student engagement, spiritual and ethical development, awareness and appreciation of differences/interfaith dialogue, and social justice perspectives
- Assist in the planning of and serve in a formal capacity at College traditional events, religious ceremonies/services, and celebrations, included but not limited to Opening Convocation, Service of Induction and Naming, Light of Life Series, Lighting of the Luminaries, Service of Christmas Lessons and Carols, Baccalaureate, and Commencement
- Coordinate the College's community service efforts, including the annual Day of Service and supervise the part-time Americorps VISTA employee, who connects students to service opportunities in the Wilson area
- Serve as a key advisor to supporting and enhancing the vibrancy of student religious-life organizations, and enhance and grow the Disciples on Campus student organization
- Work with designated Admissions staff to develop a strategy to recruit Disciples of Christ students, and serve as an active participant in Enrollment Management's awarding of scholarships to DOC students
- Collaborate with College faculty to develop seamless learning opportunities for students, including partnership with the College's Center for Religious Studies and department of Religion and Philosophy

Institutional Engagement

- Consult and advise students on an individual and group basis, as needed, and refer when appropriate to proper helping/resource agencies on campus
- Develop channels for student input/representation in matters involving religious life on campus
- Train students for participation as leaders in the spiritual life program of the College

- Contribute to the College's efforts related to social justice, diversity, and inclusion
- Regularly attend student events including campus activities, athletics, theatre, recitals and lectures
- Establish and maintain daily rapport with student support services (Counseling Services, Residence Life, Multicultural Student Programs, Campus Life, Office of Student Success, Dining Services, Career Services, Physical Plant, Campus Police, etc.)
- Serve on College committees, teams and task forces as needed; i.e. Commencement, New Student Programs, Service of Induction and Naming, Opening and Honors Convocation

Church-Relations Duties (in Cooperation with the Barnhill Endowed Chair)

- Support the activities of the Barton College Center for Religious Studies
- Attend Regional and General Assemblies for the Christian Church (Disciples of Christ)
- Nurture relationships with churches of all denominations in the local and regional area
- Attend recruitment and alumni events held at local and regional area churches
- Participate as an active member of the Wilson Minister's Association
- Consult with the President and Vice President for Student Engagement and Success on critical church-college relations issues

Administration

- Work with the Special Events Coordinator to manage Howard Chapel operations and activities including scheduling and supervision for maintenance and cleanup
- Compile and distribute assessment reports on activities and accomplishments as related to goals and objectives
- Manage annual department budget and allocate funds appropriately
- Attend all Student Engagement and Success meetings and training sessions
- Represent the College at various community, religious, and/or business meetings
- Promote existing and new programs and/or policies

Other Responsibilities

- Perform other related duties as required
- Convey a professional demeanor which reflects positively on self, the department and the College

Desired Education, Skills, and Experience:

Required:

- Master's degree in relevant field
- Minimum 3 years' full-time experience in ministry and/or church-related activities
- Experience developing, delivering, and assessing spiritual development, religious life, service learning, and/or community engagement programs
- Excellent interpersonal and communication skills
- A strong team player with skills in collaborative leadership and ministry
- Willingness to work a variable schedule, including some night and weekend responsibilities
- Ability to support students in crisis

Preferred:

- Ordained or on ordination track with the Christian Church (Disciples of Christ)
- Experience as a chaplain or campus minister in the college or university setting

- Knowledge of student development at the higher education level including spiritual development

Must be proficient in using Word, Excel, and PowerPoint. Excellent verbal and written communication skills required with ability to effectively interact and communicate with all levels within the organization. Ability to be discreet in handling confidential information appropriately. Proven track record of reliability, responsibility and integrity. Must be able to effectively operate in a fast-paced environment and have the ability to work independent of direct supervision. Strong organizational and planning skills and ability to be detail-oriented.

Application Process:

Please submit applications electronically (MS Word or PDF preferred) to employment@barton.edu. Applications should be submitted by April 27, to ensure full consideration; however, applications will be accepted until the position is filled.

Barton College is an equal employment opportunity employer committed to a diverse faculty, staff, and student body and welcomes all applicants. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.